



Ontario Women's Baseball League

Ontario Women's Baseball League

formerly known as

Central Ontario Women's Baseball League

(Organized in 1996)

**CONSTITUTION AND BY-LAWS
2017**

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1 Name and Objectives

- 1.1 The name of the organization shall be the Ontario Women's Baseball League ("OWBL").
- 1.2 The OWBL shall provide girls and women with the opportunity to play baseball across Ontario;
- 1.3 The insignia of the OWBL shall be a design as established by the OWBL Executive.

2 Membership

- 2.1 There shall be four classes of membership in the OWBL: (1) Active; (2) General; (3) Executive; and (4) Honorary.
- 2.2 An Active member shall be any person registered in that particular year to play, convener or coach baseball in the OWBL.
- 2.3 A General member shall be any parent, or guardian who has a child (under the age of 18) playing baseball during the current year at OWBL.
- 2.4 An Executive member shall be a person to whom Active and General members have entrusted the governing for operations and management of OWBL for that particular year.
- 2.5 An Honorary member shall include all sponsors of any teams in the OWBL or any person identified and voted in by a minimum of 4 executive members.

3 Executive

- 3.1 The Executive shall be the governing body of the OWBL. It shall have control of the funds and property of the OWBL. All contracts, purchases, expenditures, or other forms of commitment of monies or financial resources of the OWBL must have the approval of the Executive. Approvals shall require a majority of votes to be cast in favour of the motion.
- 3.2 The Executive shall consist of the following officials: President, Vice President, Past President, Convener, Treasurer, and Secretary.
- 3.3 Coaches of all teams in the OWBL shall be invited guests of the Executive with the right to offer recommendations, and opinions for consideration at the Executive meetings. One coach from each team will have the right to vote on non-monetary decisions at the discretion of the executive.
- 3.4 Each member of the Executive shall have one vote on all matters upon which a vote must be taken.
- 3.5 An Executive meeting shall be convened at the request of the President whenever called, or by request to the President by any member of the Executive. A minimum of two Executive meetings shall be held annually. The President, or in his/her absence a Vice President or such other member of the Executive as nominated, shall act as Chairperson of the meeting. A minimum of five (5) days' notice of the meeting shall be given to each Executive member by the President or by such other Executive member to whom this task has been delegated.
- 3.6 Other non-members can be invited to an Executive meeting with the permission of the President for information purposes only.

- 3.7 The election of the new Executive shall take place at the Annual General Meeting (AGM) of the general membership. The AGM will be held prior to March 1st of each year.
- 3.8 Each member of the Executive is accountable to the President. The President, in turn, is accountable to the Executive as a whole. A member of the Executive can occupy more than one Executive position during the current year, but no person can concurrently occupy two of the positions of President, Vice-President and Treasurer during a particular year.
- 3.9 Any Executive member can be impeached and removed from their position by the Executive as a whole body provided 2/3 of the eligible voting members of the current Executive vote in favour of the motion to impeach the Executive member.
- 3.10 An Executive member shall hold office for one year, subject to being re-appointed to an Executive position at the AGM for the subsequent year. There is no limit as to the number of years a person can serve on the Executive, upon re-election.
- 3.11 The Executive may, on 2/3rds vote of the eligible voting members of the current Executive, create new Executive positions or eliminate current Executive positions as required.
- 3.12 The Executive may, on a majority vote of the Executive members, name replacements for any Executive position that becomes vacant during the current year.
- 3.13 All banking transactions require the signature and authorization of two designated Executive officers of which the Treasurer must be one. The other Executive member may be the President or the Vice President.
- 3.14 The Executive may, at any time, appoint a committee of Executive members to deal with the needs of the OWBL as they arise.
- 3.15 The Executive shall deal with disciplinary problems and any protests.
- 3.16 The Executive shall have the power to make and adopt bylaws and rules for the purposes of the proper operations and management of the OWBL, but such rules cannot conflict with the governing provisions of this Constitution. The Executive shall determine annually the registration fee required from each team.
- 3.17 To hold a position on the Executive a person must be at least 18 years of age. Each and every Executive office will be nominated and elected individually.
- 3.18 Each member of the Executive will have the power and duty to report any improper conduct on the part of any member of the OWBL to the Executive for its deliberation and resolution.
- 3.19 All motions, except where otherwise stated within this Constitution, must be voted upon by the Executive. A majority of the votes of the Executive shall prevail. The minimum number of current members of the Executive required in order to constitute a quorum of the Executive shall be four.
- 3.20 All issues voted upon at an Executive meeting shall be recorded in the minutes of the meeting by the secretary or some other member of the Executive representing the secretary at that meeting.

4 Executive Roles and Responsibilities

4.1 PRESIDENT

- 4.1.1 Shall call and chair all Executive meetings
- 4.1.2 Shall supervise the full operations of the league
- 4.1.3 Shall have the power, subject to approval or confirmation of the Executive, to remove any active or general member of the OWBL.
- 4.1.4 Shall be a signing officer of the OWBL.
- 4.1.5 Shall sign all contracts or agreements on behalf of the OWBL
- 4.1.6 Shall have the right to cast the deciding vote at any Executive meeting in the event of a tie vote.
- 4.1.7 Shall have the authority to name replacements to any office of the OWBL, with the exception of the Executive office, which is vacated during the current year.
- 4.1.8 Shall have, in consultation with any two members of the Executive, full jurisdiction to act on behalf of the OWBL in any matter that requires immediate attention.
- 4.1.9 Shall have authority to resolve any dispute regarding league programs.
- 4.1.10 Can approve purchases on behalf of the League within the projected annual budget, subject to concurrence with the Treasurer.
- 4.1.11 Shall oversee outreach, player development and recruitment for the OWBL.
- 4.1.12 Shall keep all records of the OWBL, including minutes of all meetings.

4.2 VICE PRESIDENT

- 4.2.1 Shall assist the President in supervising the full management and operations of the league.
- 4.2.2 Shall fulfill all duties of the President in the President's absence.
- 4.2.3 Shall be a signing officer of the OWBL.
- 4.2.4 Shall deal with any grievance or misconduct arising during or out of any league competition or play.
- 4.2.5 Shall manage and oversee sponsorship for the OWBL.

4.3 PAST PRESIDENT

- 4.3.1 Shall be an advisor to the President

4.4 CONVENER

- 4.4.1 Shall be responsible for the management and operation of a Division of OWBL.
- 4.4.2 Shall prepare the playing schedules for their division.
- 4.4.3 Shall keep records of team rosters.
- 4.4.4 Shall collect and keep records of proof of insurance.

- 4.4.5 Shall manage Player Pool lists and correspondence.
- 4.4.6 Shall arbitrate all disputes that may arise relating to the operation of the division.
- 4.4.7 Shall keep records of all game scores and manage division standings in concurrence with the Webmaster.

4.5 TREASURER

- 4.5.1 Shall keep an accurate record and books of all receipts and disbursements.
- 4.5.2 Shall be responsible for all banking involving OWBL and the issuance of any/all receipts.
- 4.5.3 Shall provide a financial report to the Executive when requested.
- 4.5.4 Shall provide a final financial report of the league's financial operations to the Executive at the conclusion of the baseball season and submit for approval the financial report at the AGM.
- 4.5.5 Shall report any financial discrepancies or problems to the Executive as soon as practical.
- 4.5.6 Shall be a signing officer of the OWBL.
- 4.5.7 Shall set the projected annual budget for the OWBL no later than November 30th, for the next year.
- 4.5.8 Shall collect and deposit into the OWBL bank account all monies from player registrations, donations, sponsorships and other fund raising events.
- 4.5.9 Shall pay all bills and expenses on behalf of the OWBL.

4.6 SECRETARY

- 4.6.1 Shall take minutes of all meetings and submit to the President for record.
- 4.6.2 Shall perform other duties as assigned by the President or Executive.
- 4.6.3 Shall preside over the election of the executive at the AGM.
- 4.6.4 Shall collect and keep records of proof of insurance.

4.7 SOCIAL MEDIA COORDINATOR

- 4.7.1 Shall manage and update social media avenues (Twitter, Instagram, Facebook, etc.)
- 4.7.2 Shall submit relevant posts to the webmaster for publishing on the league website

5 Annual General Meeting (AGM)

- 5.1 The AGM of all general members shall be convened before March 1st of each year, on a date fixed by the Executive.
- 5.2 Notice of the date and location of the AGM shall be announce at least 14 days prior to the meeting, and posted on the League's website.
- 5.3 A quorum of 5 members shall constitute a valid AGM.

- 5.4 The chairman of the general meeting shall be the President or in his or her absence the Vice President.
- 5.5 At the AGM the Treasurer will present the financial statements of OWBL for the current year. The general members, active members over the age of 18 and executive members will vote to accept or reject the financial statements as presented.
- 5.6 Candidates for each Executive office will be nominated and elected individually by the general members, active members over the age of 18 and executive members.
- 5.7 If there is no quorum for the holding of the AGM, it shall be reconvened to a new date to be fixed by the Executive in accordance with section 5.2 hereof.
- 5.8 Voting at the AGM and at Executive meetings cannot be done by proxy.

6 Amendments

- 6.1 Any general member may petition for an amendment to the Constitution by submitting a petition signed by 25 general members of the OWBL to the President at least 7 days before the scheduled date for the AGM.
- 6.2 The amendments to the Constitution proposed in the petition shall be voted on at the AGM. The amendment is approved if at least 2/3rds of the members present and eligible to vote (in accordance with 5.5) accept the amendment. No proxies shall be permitted.

*THIS CONSTITUTION WAS APPROVED AND ADOPTED BY THE EXECUTIVE OF
OWBL ON THE 23th OF February, 2017.*